**应聘人员信息登记表**

应聘岗位： 登记日期： 年 月 日

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| 姓 名 |  | | | | | 出生年月 | | | | | | |  | | | | | | | 性 别 | | | | | | | □男 □女 | | | | | | | | | | 照 片 | | |
| 身份证号 |  |  |  | |  | |  | |  |  | |  | | |  | | |  |  | |  | | |  | |  | |  | |  | |  | |  | | |
| 民 族 | □汉族 □少数民族 | | | | | | | | | | | | | | | 籍 贯 | | | | | | | | | |  | | | | | | | | | | |
| 婚 否 | □已婚 □未婚 | | | | | | | | | | | | | | | 身 高 | | | | | | | | | |  | | | | | | | | | | |
| 户口类型 | □城镇 □农村 | | | | | | | 户口所在地 | | | | | | | |  | | | | | | | | | | 档案所在地 | | | | | | |  | | | | | | |
| 家庭地址 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 联系方式 |  | | | | | | | | | | | | | | | E-ail | | | | | | | | | |  | | | | | | | | | | | | | |
| 联系地址 |  | | | | | | | | | | | | | | | 政治面貌 | | | | | | | | | |  | | | | | | | | | | | | | |
| 技术职称/执业资格 |  | | | | | | | | | | | | | | | 评定时间 | | | | | | | | | |  | | | | | | | | | | | | | |
| 其他证书 |  | | | | | | | | | | | | | | | 血 型 | | | | | | | | | | □O型 □A型 □B型 □AB型 | | | | | | | | | | | | | |
| 教育经历（从最高学历开始填起） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | 学校 | | | | | | | | | | | | | | | 专业 | | | | | | | | | 学历 | | | | | | 学位 | | | | | | | 辅修/双学位 | |
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| 基本技能 | 英语：CET— 其他外语：  计算机能力：□Word □Excel □PPT □Visio □专业软件  其他技能或特长： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 工 作 经 历（从最近阶段开始填起） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 起止时间 | 单位名称 | | | | | | | | | | | | | 担任职务 | | | | | | | | | | | | 离职原因 | | | | | | | | | 证明人及联系电话 | | | | |
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| 职业规划 | 1-2年： 3-5年： 5-10年： 10年以后： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 说 明 | 每个阶段明确自己的职业目标及方向（用7个字来概括） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 自我评价（30个字以内）： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **家 庭 成 员** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓 名 | 关 系 | | | 出生年月月 | | | | | | | 工作单位/职业/职务 | | | | | | | | | | | | | | | | | | | | | | | | | 联系电话 | | | |
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| 紧急联系人 | | | |  | | | | | | | | | | | | | 关系 | | | | | |  | | | | | | 电话 | | | | | | |  | | | |
| **培 训 经 历** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 培训时间 | | | 培训项目 | | | | | | | | | | | | | | | | | | | | 培训机构 | | | | | | | | | | | | | | | | |
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| **薪 酬** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 原单位个人收入（税前）： 元;其中：工资 元；奖金 元 ；  社保缴纳基数： 元；福利 元；其他收入 元 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 如被公司录用，您的税前薪酬要求（请详述）： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **其 他** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 有无亲属/朋友在本公司工作 | | | | | | 如有，姓名： | | | | | | | | | | | | | | | | 关 系 | | | | |  | | | | | | | | | 职 位 | | |  |
| 招聘信息渠道：□猎头□网络□招聘广告□推荐介绍（推荐人 ）□其他 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 您可否接受本公司对您的人事背景展开调查：□可 □否 原因： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 有无严重疾病史：□无 □有；有无被雇主辞退经历：□无 □有；  有无违纪被判刑或劳动教养？□无 □有 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **声明：我保证以上提供的各项资料真实无误，如有虚假及伪造事实，本人愿意承担由此带来的后果和损失，并无条件的接受公司辞退处分。**  应聘人（签名）： 日期： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |